

**Elkhart County Highway
Specifications for Diesel Fuel and Regular Unleaded Gasoline**

A. General Specifications

1. Fuel locations shall be located in Elkhart County.
2. Vendor shall extend bid price to fuel locations outside Elkhart County when vendor has associated fuel locations available outside Elkhart County.
3. Fuel locations shall be of the “card type” that allows the purchase of fuel via the use of a card identifying the user and identifying the vehicle the fuel is being dispensed into.
4. Elkhart County is exempt from certain fuel taxes.
5. Vendors shall provide monthly report of purchases. Such report will indicate the following:
 - a. Individual vehicle amount(s).
 - b. Mileage
 - c. Dates
 - d. Times
 - e. Users
6. All bids to show either a fixed price or contain an escalate-de-escalate clause.
7. Bidder to verify OPUS base price information upon request by Elkhart County.
8. County to provide payment within 15-30 days of invoice.

B. Diesel Fuel Specifications

1. #2D, minimum C Tane 45; total sulfur content - .2-.3% range; flash point minimum 130 degrees F; cloud point -0 degrees F, maximum 10% biodiesel.
2. Fuel to be free from water or other contaminants that may cause damage to engines.

C. Regular Unleaded Specifications

1. Unleaded fuel to contain a minimum octane of 87
2. Fuel to be free from water or other contaminants that may cause damage to engines.

D. Bidding alternatives/options

1. Prices for gasoline and diesel fuels are to be computed using one or both pricing methods herein:

a. Fixed price – vendor shall set a fixed price effective January 1, 2010, and such fixed price shall remain in effect through December 31, 2010

b. Price Adjustment Method

The total price of the product delivered to destination shall consist of two components. These components are:

- A) The Base Price
- B) The Bid Price

Base Price: ** The BASE PRICE shall be the average price for each grade of fuel reported by Industry Weekly Publication called “Oil Price Information Service”, (OPIS) plus any other applicable taxes or EPS charges.

Bid Price: The BID PRICE shall be the base price adjustment factor the bidder quotes. This amount shall be firm for the full term of the contract, plus any renewals. Bidders shall indicate only the bid price on the bid forms provided. DO NOT INDICATE TOTAL PRICE PER GALLON.

All bid prices are to be expressed as a decimal. Example: If the bid price is five and three quarters cents per gallon, express as 0.0575. If the bid price is three quarters cents per gallon, express as .0075.

PRICE ADJUSTMENTS

Base Price: ** The base price shall be adjusted weekly determined Wednesday, effective the following Monday of each week. The adjustment for the week will be made upon receipt of “OPIS” and the short term fixed price shall apply for the next subsequent week.

EXAMPLE: “OPIS” dated Wednesday, November 5, 2008, shall apply for purchases during the week of Monday, November 10 thru Sunday, November 16, 2008.

Short Term Fixed Price: The base price shall be adjusted weekly for all gasoline and diesel fuels. The bid price plus the base price shall be called the short term fixed price.

****THE BASE PRICE FOR EACH PRODUCT SHALL BE THE PRICES PUBLISHED FOR NILES, MI. AS THE DESIGNATED REPORTED CITY. THE BID PRICE SHALL INCLUDE ALL DELIVERY AND MISC. FEES.**

Elkhart County shall not be responsible for any costs incurred by the bidders in submitting a bid.